

Taroona Primary School Association

General Meeting Minutes

1st December 2020, Taroona Primary School Staffroom and via Zoom

Meeting opened at 7:00pm



1. Welcome

The Chairperson welcomed Tracey Turner as a new member and thanked her for taking on the role of Treasurer, with background assistance from her husband

2. Present: Simona Timmins (Chairperson), Narelle Pullinger (Secretary, Minutes), Tracey Turner (Treasurer), Demelza Rafferty, Danielle Bresnehan (Principal), Hilary Purdie (staff), Ang Oldfield (staff). **Apologies:** Hugh Kerr, Melissa Lees, Nicholas Dunn. **Quorum Noted.**

3. Conflict of Interest Declarations: none

4. Minutes from the Previous Meeting (3rd November 2020): accepted. **Moved:** Demelza **Seconded:** Ang

5. 2021 Valuing Diversity Framework Information Session Planning - Xris Reardon, 'Working It Out'

Discussion	Action
<ul style="list-style-type: none">Xris provided an overview of her role and the four pillars of the Valuing Diversity FrameworkApproximately 80% of LGBTIQ students in Australia experience direct or indirect discriminationMany LGBTIQ students in Australia perceive there is a lack of support at their schoolResearch shows that when a school has a diversity policy in place, discrimination reduces by up to 80%A number of school associations in Tasmania have invited Xris to run a diversity information session at their school, to assist in developing a diversity policy for adoption by their schoolIt was agreed that the TPSA would look into organising a diversity panel information session with a number of speakers representing different diversity organisations in 2021 <p><u>Motion that the TPSA endorses the development of a wide-ranging diversity policy</u> Moved: Ang Seconded: Demelza</p>	<p>Organise a diversity panel session in 2021</p> <p>Develop a wide-ranging diversity policy by the end of 2021</p>

6. Uniform Shop Update: deferred to a future meeting as it would be more beneficial after the December stocktake is undertaken

7. Business Arising from a Previous Meeting

Item	Discussion	Action
Storage Barn	<ul style="list-style-type: none">The storage barn will have to be sanded, primed and then painted before the vinyl stickers can be attachedThe project will hopefully be completed over the summer breakAn intersessional decision will be made so the project is not delayed	Demelza to provide a quote for the materials required
Review into Reporting to Families	<ul style="list-style-type: none">Narelle provided a summary of the main results of the survey including frequent/longer discussions between parents/carers and teachers; a scale demonstrating growth and achievement, rather than ratings; and more information provided to parents/carers to assist their childrenThe 82 survey responses were collated and a response sent to the Department of Education as part of Phase 2 of the ReviewNarelle was thanked for her work to create the survey, collate responses and respond to the Department	
End of Year Event for Students	<ul style="list-style-type: none">The jumping castles have been arranged for the last Wednesday of termIt was suggested that the TPSA could announce this exciting event via a video to be shown to students and then posted on Seesaw etc	Ang to create a video announcing the event

Newsletter review re. achieving greater engagement with parents		Deferred to a future meeting
TPSA outreach		Deferred to a future meeting

8. Correspondence

In/out	Date	From/To	Topic
In	5/11/20	TASSO	Regional Meeting Invite 25 th November 2020
	9,10/11/20	DoE Curriculum Services	Review into Reporting to Families
	12/11/20	Ruth Butler	Scavenger hunt fundraising idea
	21/11/20	Katie Ferguson	Reimbursement for coat hangers
Out	5/11/20	TASSO	Reply to Regional Meeting Invite
	6,9,12/11/20	DoE Curriculum Services	Review into Reporting to Families
	16/11/20	Ruth Butler	Scavenger hunt fundraising idea
	21/11/20	Katie Ferguson	Reimbursement for coat hangers

9. TPSA Working Together Including Budget and Fundraising

Item	Discussion	Action
Budget and expenditure	<ul style="list-style-type: none"> The updated funds and expenditure document and TPSA submission form were reviewed It was agreed that the submission form and process will replace the current submission document and process It was noted that the submission form may have to be adapted for student submissions following further discussions with Alanna Carne <p><u>Motion that the proposed funds and expenditure and TPSA submission form are adopted</u> Moved: Ang Seconded: Demelza</p>	<p>Narelle and Simona to finalise the guide to funding decisions and submission process document</p> <p>Simona to continue to liaise with Alanna Carne re. student submission process</p>
Fundraising - Outreach/ Subcommittee	<ul style="list-style-type: none"> Simona put forward the idea of setting up a fundraising sub-committee, to involve more parents/carers and allow more The idea was supported, however it would require at least one TPSA Committee member attending the meetings Demelza mentioned a volunteer register website which allows the creation of a free online volunteer register. A url can then be sent via email to recruit volunteers. It was agreed that such a website may be helpful for recruiting and managing parents/carers volunteers The use of Microsoft Forms was also suggested, as a way to keep a list of parent/carer's skills and capacity to volunteer 	<p>February - Narelle to investigate Microsoft Forms or an online volunteer register and possibly set it up</p>

10. Reports and Updates

Item	Discussion	Action
Chairperson	<ul style="list-style-type: none"> See attached report 	
Principal	<ul style="list-style-type: none"> Danielle provided an overview of the draft Annual School Review, which will inform the School Improvement Plan Many areas have shown improvement, which is excellent, however there are some areas which still require improvement 	

Meeting closed at 9:10pm

Date of next meeting: Tuesday 9th February 2021